

Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

QUOTE

No. **QUO-1001**
Date **Sep 1, 2026**
Valid until **Oct 1, 2026**

BILL TO

Client Name

456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
MATERIALS					
Ready-mix concrete, 4000 PSI, fibre-reinforced	8	cu yd	\$215.00	T	\$1,720.00
Rebar, #4 at 18 in. on center	400	sq ft	\$1.35	T	\$540.00
Compacted gravel base, 4 in.	400	sq ft	\$1.85	T	\$740.00
Vapour barrier, 10 mil	400	sq ft	\$0.55	T	\$220.00
LABOR					
Excavation and grading	400	sq ft	\$2.60		\$1,040.00
Forming and stripping	40	ft	\$9.75		\$390.00
Place and finish, broom finish	400	sq ft	\$3.40		\$1,360.00
Stamped and colored finish, adder	400	sq ft	\$6.25		\$2,500.00
Subtotal					\$8,510.00
Tax (8.25%)					\$265.65
Total					\$8,775.65
Deposit due					\$2,632.70
Balance					\$6,142.95

T = taxable line

NOTES

Excludes anything not listed above. Permit fees, if required, are billed at cost.

TERMS

This is a fixed price for the scope described above. It does not change unless the scope changes, and any change is priced by a written change order that you approve before the extra work happens. The price is valid for 30 days.

Accepted by

Date