Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

INVOICE

No. **INV-1001**
Date **Sep 1, 2026**
Due **Sep 15, 2026**

BILL TO

Client Name
456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
MATERIALS					
Luxury vinyl plank, 20 mil wear layer	400	sq ft	$3.85	T	$1,540.00
Engineered hardwood, 7 in. wide plank	400	sq ft	$7.20	T	$2,880.00
Porcelain tile, supplied	400	sq ft	$4.60	T	$1,840.00
Underlayment and moisture barrier	400	sq ft	$0.65	T	$260.00
LABOR					
Install, floating floor	400	sq ft	$2.75		$1,100.00
Install, glue-down or nail-down	400	sq ft	$3.90		$1,560.00
Demo and disposal of existing floor	400	sq ft	$1.85		$740.00
Furniture moving and appliance disconnect	6	hr	$85.00		$510.00

Subtotal	$10,430.00
Tax (8.25%)	$537.90
Total	**$10,967.90**

T = taxable line

HOW TO PAY

Check or Zelle to Your Company Name. Please reference the invoice number.

NOTES

Work completed as described on estimate EST-1001.

TERMS

Payment is due within 14 days of the invoice date. Thank you for your business.

Accepted by

Date