

Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

QUOTE

No. **QUO-1001**
Date **Sep 1, 2026**
Valid until **Oct 1, 2026**

BILL TO

Client Name

456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
MATERIALS					
Luxury vinyl plank, 20 mil wear layer	400	sq ft	\$3.85	T	\$1,540.00
Engineered hardwood, 7 in. wide plank	400	sq ft	\$7.20	T	\$2,880.00
Porcelain tile, supplied	400	sq ft	\$4.60	T	\$1,840.00
Underlayment and moisture barrier	400	sq ft	\$0.65	T	\$260.00
LABOR					
Install, floating floor	400	sq ft	\$2.75		\$1,100.00
Install, glue-down or nail-down	400	sq ft	\$3.90		\$1,560.00
Demo and disposal of existing floor	400	sq ft	\$1.85		\$740.00
Furniture moving and appliance disconnect	6	hr	\$85.00		\$510.00
Subtotal					\$10,430.00
Tax (8.25%)					\$537.90
Total					\$10,967.90
Deposit due					\$3,290.37
Balance					\$7,677.53

T = taxable line

NOTES

Excludes anything not listed above. Permit fees, if required, are billed at cost.

TERMS

This is a fixed price for the scope described above. It does not change unless the scope changes, and any change is priced by a written change order that you approve before the extra work happens. The price is valid for 30 days.

Accepted by

Date