

Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

QUOTE

No. **QUO-1001**
Date **Sep 1, 2026**
Valid until **Oct 1, 2026**

BILL TO

Client Name

456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
LABOR					
Interior walls, two finish coats	400	sq ft	\$2.15		\$860.00
Ceilings, flat white, two coats	400	sq ft	\$1.85		\$740.00
Trim, doors and casing, brush and roll	40	ft	\$4.25		\$170.00
Interior door, both faces and edges	1	ea	\$110.00		\$110.00
MATERIALS					
Premium interior latex, eggshell	5	gal	\$68.00	T	\$340.00
Exterior acrylic, satin	5	gal	\$82.00	T	\$410.00
Stain-blocking primer	5	gal	\$55.00	T	\$275.00
Masking, drop cloths and floor protection	1	ea	\$135.00	T	\$135.00

Subtotal	\$3,040.00
Tax (8.25%)	\$95.70
Total	\$3,135.70
Deposit due	\$940.71
Balance	\$2,194.99

T = taxable line

NOTES

Excludes anything not listed above. Permit fees, if required, are billed at cost.

TERMS

This is a fixed price for the scope described above. It does not change unless the scope changes, and any change is priced by a written change order that you approve before the extra work happens. The price is valid for 30 days.

Accepted by

Date