Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

INVOICE

No. **INV-1001**
Date **Sep 1, 2026**
Due **Sep 15, 2026**

BILL TO

Client Name
456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
EQUIPMENT					
50-gal gas water heater, 6-yr warranty	1	ea	$1,285.00	T	$1,285.00
Tankless water heater, 199k BTU, natural gas	1	ea	$2,450.00	T	$2,450.00
Comfort-height elongated toilet, supplied and set	1	ea	$485.00	T	$485.00
MATERIALS					
Thermal expansion tank	1	ea	$145.00	T	$145.00
Pressure-reducing valve, 3/4 in.	1	ea	$210.00	T	$210.00
PEX repipe, per fixture group	1	ea	$385.00	T	$385.00
LABOR					
Drain cleaning, cable, up to 100 ft	1	ea	$295.00		$295.00
Hydro-jetting, main line	1	ea	$575.00		$575.00

Subtotal	$5,830.00
Tax (8.25%)	$409.20
Total	**$6,239.20**

T = taxable line

HOW TO PAY

Check or Zelle to Your Company Name. Please reference the invoice number.

NOTES

Work completed as described on estimate EST-1001.

TERMS

Payment is due within 14 days of the invoice date. Thank you for your business.

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT

Accepted by Date