

Your Company Name

123 Your Street
Your City, ST 00000
(555) 010-0100
office@yourcompany.example
www.yourcompany.example
License #LIC-000000
Licensed and insured — certificate on request

ESTIMATE

No. **EST-1001**
Date **Sep 1, 2026**
Valid until **Oct 1, 2026**

BILL TO

Client Name

456 Client Street
Their City, ST 00000
(555) 010-0200
client@example.com

DESCRIPTION	QTY	UNIT	RATE	TAX	AMOUNT
MATERIALS					
Architectural shingles, supplied and installed	24	sq	\$485.00	T	\$11,640.00
Synthetic underlayment	24	sq	\$58.00	T	\$1,392.00
Ice-and-water shield, eaves and valleys	24	sq	\$145.00	T	\$3,480.00
Ridge vent, cut and install	40	ft	\$18.50	T	\$740.00
LABOR					
Tear-off and disposal, first layer	24	sq	\$115.00		\$2,760.00
Tear-off, each additional layer	24	sq	\$75.00		\$1,800.00
Steep-pitch adder (8/12 and above)	24	sq	\$85.00		\$2,040.00
Dumpster, delivery, haul-off and magnet sweep	1	ea	\$685.00		\$685.00

Subtotal	\$24,537.00
Tax (8.25%)	\$1,423.29
Total	\$25,960.29
Deposit due	\$7,788.09
Balance	\$18,172.20

T = taxable line

NOTES

Scope, exclusions and allowances are listed above. Work is scheduled on receipt of the deposit.

TERMS

This estimate is our best professional judgment of the cost of the work described. Concealed conditions found once work begins are priced by written change order before we proceed. Prices are valid for 30 days from the date above.

Accepted by

Date